

# NOTICE OF ENTRY OF APPEARANCE AS ATTORNEY OR REPRESENTATIVE

|        |          |
|--------|----------|
| In re: | DATE     |
|        | FILE No. |

I hereby enter my appearance as attorney for (or representative of), and at the request of, the following named person(s):

|  |   |  |  |
|--|---|--|--|
| NAME   | <input type="checkbox"/> Petitioner<br><input type="checkbox"/> Beneficiary | <input type="checkbox"/> Applicant<br><input type="checkbox"/> |  |
| ADDRESS (Apt. No.) (Number & Street) (City) (State) (ZIP Code) |   |  |  |

|  |   |  |  |
|--|---|--|--|
| NAME   | <input type="checkbox"/> Petitioner<br><input type="checkbox"/> Beneficiary | <input type="checkbox"/> Applicant<br><input type="checkbox"/> |  |
| ADDRESS (Apt. No.) (Number & Street) (City) (State) (ZIP Code) |   |  |  |

Check applicable Item(s) below:

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | 1. I am an attorney and a member in good standing of the bar of the Supreme Court of the United States or of the highest court of the following State, territory, insular possession, or District of Columbia<br><div style="text-align: center; margin-top: 10px;">           _____<br/> <small>(Name of Court)</small> </div> and am not under a court or administrative agency order suspending, enjoining, restraining, disbaring, or otherwise restricting me in practicing law. |
| <input type="checkbox"/> | 2. I am an accredited representative of the following named religious, charitable, social service, or similar organization established in the United States and which is so recognized by the Board:  |
| <input type="checkbox"/> | 3. I am associated with _____, the attorney of record who previously filed a notice of appearance in this case and my appearance is at his request. (If you check this item, also check item 1 or 2 whichever is appropriate.)  |
| <input type="checkbox"/> | 4. Others (Explain fully.)  |

|                      |                  |
|----------------------|------------------|
| SIGNATURE            | COMPLETE ADDRESS |
|                      |                  |
| NAME (Type or Print) | TELEPHONE NUMBER |
|                      |                  |

|  |                                |      |
|--|--------------------------------|------|
| PURSUANT TO THE PRIVACY ACT OF 1974, I HEREBY CONSENT TO THE DISCLOSURE TO THE FOLLOWING NAMED ATTORNEY OR REPRESENTATIVE OF ANY RECORD PERTAINING TO ME WHICH APPEARS IN ANY IMMIGRATION AND NATURALIZATION SERVICE SYSTEM OF RECORDS: _____<br><div style="text-align: center; margin-top: 5px;"><small>(Name of Attorney or Representative)</small></div> |                                |      |
| THE ABOVE DISCLOSURE IS IN CONNECTION WITH THE FOLLOWING MATTER:   |                                |      |
| NAME OF PERSON CONSENTING  | SIGNATURE OF PERSON CONSENTING | DATE |
|  |                                |      |
| (NOTE: Execution of this box is required under the Privacy Act of 1974 where the person being represented is a citizen of the United States or an alien lawfully admitted for permanent residence.)  |                                |      |

**APPEARANCES** -An appearance shall be filed on Form G-28 by the attorney or representative appearing in each case. Thereafter, substitution may be permitted upon the written withdrawal of the attorney or representative of record or upon notification of the new attorney or representative. When an appearance is made by a person acting in a representative capacity, his personal appearance or signature shall constitute a representation that under the provisions of this chapter he is authorized and qualified to represent. Further proof of authority to act in a representative capacity may be required.

**AVAILABILITY OF RECORDS** -During the time a case is pending, and except as otherwise provided in 8 CFR 103.2(b), a party to a proceeding or his attorney or representative shall be permitted to examine the record of proceeding in a Service office. He may, in conformity with 8 CFR 103.10, obtain copies of Service records or information therefrom and copies of documents or transcripts of evidence furnished by him. Upon request, he may, in addition, be loaned a copy of the testimony and exhibits contained in the record of proceeding upon giving his receipt for such copies and pledging that it will be surrendered upon final disposition of the case or upon demand. If extra copies of exhibits do not exist, they shall not be furnished free on loan; however, they shall be made available for copying or purchase of copies as provided in 8 CFR 103.10.

**" THIS FORM MAY NOT BE USED TO REQUEST RECORDS UNDER THE FREEDOM OF INFORMATION ACT OR THE PRIVACY ACT. THE MANNER OF REQUESTING SUCH RECORDS IS CONTAINED IN 8 CFR 103.10 AND 103.20 ET. SEQ."**